

Broadwell Parish Council

Public notice is given for a Meeting of Broadwell Parish Council to be held on Wednesday 13th January 2021 by Zoom call at 7.30pm as per following details for joining: -

To all Members of the Council:

You are hereby summoned to the above meeting of Broadwell Parish Council to be held online on for the purpose of transacting the following business:

Join Zoom Meeting

<https://zoom.us/j/2178086764?pwd=eDhueFINSWVXemZWZEV1T3VoRi9vUT09>

Meeting ID Password Meeting ID: 217 808 6764

Passcode: 1KndtY

Members of the public are welcome to attend and may address the council during agenda item 1

Debbie Braiden – Clerk and RFO

7/01/2021

AGENDA

1. To receive comments and concerns from members of the public.
 2. To receive and consider apologies for absence.
 3. To approve a new vice-chairman. Cllr Burtonwood has volunteered.
 4. To approve the minutes of the last Parish Council meeting held 2nd December 2020.
 5. To receive any reports in relation to minutes.
 6. To declare any interests in items on the agenda (Localism Act 2011).
 7. To receive reports from District and County Councillors.
 8. To provide an update for Highway matters, & way forward with future mission statement based on a parish plan which encourages environmental biodiversity for wildlife and wild plants.
<https://plantlife.love-wildflowers.org.uk/roadvergecampaign/about-the-campaign>
 9. **PLANNING**
 - 1) To consider planning applications received
 - 20/04282/FUL Full Application for Installation of new gates to the driveway entrance at Clematis Cottage, The Bank Broadwell Moreton-In-Marsh Gloucestershire – PC has time extension to make comments until 14th January.
 - 2) To consider planning applications received after agenda had been set – clerk to advise
 10. To discuss and review traffic calming schemes
 11. At the chairman's request, to discuss and approve the planning and scheduling of any works to be done by PC incorporating item 8 above.
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12. To consider establishing a volunteer programme for 'village working parties', for the care of common parts of the village and assist neighbours by doing small jobs and projects.
13. To discuss and decide the best way to circulate important information around the village
14. To discuss and review the purchase of trees and planting. To include the latest Ash die back and replanting scheme.
15. To discuss and agree which company to employ for a new website WCAG compliance
16. To discuss and approve if required, the new LGA Model Councillor guide

FINANCE

17. To discuss and approve budget for 2021/22
18. To discuss and approve precept figure for 21/22
19. To review comments and approve the external auditor's report for 2019/20 audit.
20. To Approve Payments due and receipts for recompense as scheduled below:

1) To approve payments already paid:

Payee	Details	Amount	Cheque/date of payment

2) To approve payments to be made:

Payee	Details	Amount	Cheque/date of payment
D Braiden	Salary for December	Personal	
HMRC	Tax for December	Personal	
D Braiden	Mileage for receipt of cheque book 23 miles @ 0.45p	£10	
D Braiden	Book of 2 nd class stamps Receipt 05	£3.90	
D Braiden	Receipt 06 - 2 no. black ink cartridge Amazon	£36.28	
Community Heartbeat	Invoice 7330 Annual support Year 5	£126	
PKF Littlejohn LLP	Audit services charge for late submissions – invoice SB20204330	£96.00	
William Neill Cllr	Receipt 7 – Tree Direct	£90.25	

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GAPTC	Invoice 6739 Independent Audit Scheme for 19/20	£165.00	

21. To note any correspondence received and decide actions, if any.

- Watery lane footpath
- Wall outside Vine House
- vegetation on verges and Millbrook Ley

22. Matters Arising - For Information Only.

23. To confirm next scheduled meeting date.

24. Close of Business